



## Vacancy notice open to Internal and External Candidates

**Duty Station:** Bihac, Bosnia and Herzegovina, multiple positions

**Application Deadline:** 22 November 2022

**Position Title:** Migration Health Nurse

**Contract type:** SST UG (Special short-term ungraded contract)

**Contract duration:** until 31 March 2023, renewable

**Grade:** UG

**Starting Date:** as soon as possible

**Reference Code:** SVN 87-11/22

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. **Internal and external candidates are eligible to apply to this vacancy.** For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

### Context

The International Organization for Migration (IOM) - the UN Migration Agency - is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM, together with the international community, assists the population of BiH in rebuilding their lives and working for a better future. Today, with a focus on building the capacity of the BiH government to manage migration, IOM is working with a wide range of governmental and non-governmental partners in a wide range of migration related areas, including, amongst others, the protection of vulnerable migrants; border management; assisted voluntary return; diaspora; technical assistance on migration management; disaster risk reduction and recovery.

### Core Functions/Responsibilities

Under the overall supervision of the Chief of Mission (CoM) in Bosnia and Herzegovina and direct supervision of the Migration Health Program Coordinator, the direct supervision and technical guidance of the Migration Health Assistant for Sarajevo Canton, and in coordination with the Camp Manager(s), the incumbent will be required to implement IOM's health response activities in the assigned health



station. These activities include prevention, treatment/care and support of communicable diseases, injuries and other diseases, and support the IOM Health team towards the successful implementation of all activities in Temporary Reception Centers in Sarajevo Canton and Una Sana Canton, and other Centers as needed. The candidate's role encompasses a range of responsibilities including but not limited to assisting to Primary Health Center medical teams in patient treatment, health education, health promotion and managing clinic medical supplies.

The successful candidate will be responsible and accountable for assisting and supporting the Migration Health Programme Coordinator with oversight, coordination, implementation, and particularly quality control and quality assurance of IOM's health response within the camp management teams. The incumbent will be based in IOM Sarajevo and IOM Bihać, BiH. Responsibilities and tasks:

**1. Coordination of health activities in the TRC Team**

Assist in the coordination of the health response within the TRC including implementation of health-related project activities (i.e., medical equipment and supplies, health infrastructure, health information system), and direct provision of health-related services within TRCs.

Coordinate with IOM TRC Teams and partners to ensure quality control and quality assurance is mainstreamed in coordination and implementation of planned activities mainly provision of the Essential Health Service Package (ESP) including primary health care service, expanded program for immunization (EPI), outreach health promotion activities, sexual and reproductive health services, strengthening medical referral system and coordination mechanisms.

Liaise closely with IOM team and other stakeholders providing MHPSS, WASH, Shelter/NFI, Protection, NPM and CCCM/Site Management to ensure cross-cutting health issues and concerns are mainstreamed and addressed across relevant sectors.

**2. Monitor the clinic medical supplies**

List medicines and stock to be replenished and request to health supply chain coordinator with the request form, as approved by the assigned Primary Health Care medical doctor; Regularly check the expiry dates of the medicines and medical materials and inform to medical doctors before expired dates.

**3. Support with initial health screening when registering in TRC**

Provide initial health screening when beneficiaries register to the TRC, with a kind, professional and human centred approach, to assess health condition, health risks, health needs and inform the supervisor.

**4. Coordination of services provision in the TRC clinic**

During day hours, provide overall support to Dom Zdravlja services, specially by coordinating with the IOM Team and other partners. Based on caseload, assist, if needed, provide support to medical activities, nursing procedures, bandage of wounds/injuries, dispense of medicines, and others as needed.



Assist and coordinate all activities related to referral of patients to emergency services, external consultations and/or secondary level referral.

Provide medical escort to referred patient when necessary to provide care while referring them from to the hospital or other health-related services.

#### **5. Implement health prevention activities**

Implement health promotion and health prevention activities within the TRC in coordination with the camp management team and partners.

Conduct health education/health promotion regarding personal hygiene, environmental sanitation, water sanitation, proper use of sanitary toilet, awareness raising of communicable diseases such as scabies, diarrhoea diseases, TB, HIV, reproductive health and other infectious diseases where possible.

Coordinate provision of community-based health education and awareness sessions on relevant topics such as but not limited to: prevention of communicable diseases including maternal and child health care, gastrointestinal & respiratory diseases, vaccine preventable childhood diseases, malaria, tuberculosis, sexually transmitted infections etc; or any topics assigned by the Migration Health Unit.

#### **6. Data collection and reporting**

Collate and submit daily consultation/referral and special case reports using the defined forms and submit weekly reports to IOM teams.

Provide technical support to the IOM team on the overall monitoring and evaluation of health interventions, specifically aiming at increasing effectiveness, improving quality of care and recommending detailed action plans for implementation.

Contribute to the drafting of regular epidemiological reports in conjunction with the CO Migration Health Unit.

#### **Perform such other duties as may be assigned**

All duties and responsibilities will be carried out in strict adherence to IOM policies and guidelines, including those related to confidentiality and data protection.

#### **Required Qualifications and Experience**

##### *Education:*

- University degree in nursing from an accredited academic institution with at least one year of professional experience; or High School Diploma in nursing with three years of clinical experience
- Valid Nursing Certificate issued by competent institution.



*Experience:*

- Knowledge of structures and functions of national and international health agencies and donors.
- Familiarity with the health sector in the region and/or other similar resources-limited contexts is an advantage.
- Programmatic field experience in displaced population health and in programme development, including planning, implementation and analysis of technical health interventions would be an advantage.
- Capacity to work independently, efficiently with flexibility
- Excellent interpersonal, and communication and presentation skills, including ability develop reports, and be innovative.

*Skills:*

- In depth knowledge of the broad range of migration related subject areas dealt with by the Organization.
- Knowledge of structures and functions of national and international health agencies and donors.
- Familiarity with the health sector in the region and/or other similar resources-limited contexts is an advantage.
- Programmatic field experience in displaced population health and in programme development, including planning, implementation and analysis of technical health interventions would be an advantage.
- Capacity to work independently, efficiently with flexibility
- Excellent interpersonal, and communication and presentation skills, including ability develop reports, and be innovative.

*Language(s): Fluency in one of the three languages of Bosnia and Herzegovina (Bosnian/Croatian/Serbian)*

*Desirable: Working knowledge of English, Arabic, Fars, Pashto, Kirundi, French, or other languages related to the beneficiaries is an advantage.*

**Required Competencies**

The incumbent is expected to demonstrate the following values and competencies:

**Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### Core Competencies

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### How to apply

Interested candidates are invited to submit their application (**IOM PHF- Personal History Form and motivation letter**) electronically by email to: [bihvacancies@iom.int](mailto:bihvacancies@iom.int). **Please be advised that only attached PHF will be taken into consideration and processed.**

Internal candidates are to apply by sending Internal Application Form in attachment.



**[IOM CV Form - Personal History Form](#)**

**Subject: SVN 87-11/22**

**ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED**

Applications must be received **by 22 November 2022**.

**Posting period: 09 November -22 November 2022.**

*As part of the mandatory medical entry on duty clearance, external candidates will be requested to provide evidence of full vaccination against COVID-19.*

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.



Vacancy is open to candidates residing in the country of the duty station or from a location in a neighboring country which is within commuting distance of the duty station. Candidates applying from another location outside commuting distance will be considered locally recruited and will not be eligible for allowances or benefits available to eligible internationally-recruited staff. In all cases, **a prerequisite of taking up position as a staff member in the GS category is right of residence and right to work in the country of the duty station at the time of application.**

The appointment is subject to funding confirmation.